



# Events at Stella's Fish Café

**Thank You for your Interest in Uptown's Premier Events Restaurant!**



Stella's Offers 3 Unique Event Spaces and the City's Best Rooftop Patio.  
The Versatility of the Spaces Allows Us to Host Everything  
From Casual Events to Formal Affairs.

We Offer a Varied, Unique Events Menu; Fresh Seafood to Steaks, Pastas, Salads,  
Appetizer Displays, Carving Stations and Formal Sit-Down Dinners.

## Stella's Services

### Available Bar Beverage Arrangements:

Cash Bar, Hosted Bar/Fee-Based on Consumption  
and/or Drink Tickets.

### Bar Beverage Package

Tap Beer, House Wine, Single Pour National Rail  
Cocktails, Sodas, Water, Iced Tea.

\$12.00 Per Person, Per Hour, for 3 Hours.

\$10.00 Per Person, Per Additional Hour.

Stella's Signature Sippers, Martinis and Specialty  
Cocktails, \$3 Additional Per Person, Per Hour.

### Valet Parking Service

Stella's Offers Valet Parking Service 7 Days a Week,  
Beginning at 5pm for \$6/car.

### Equipment Fees

Stella's Has Equipment Available for Rental.  
For Other Required Equipment Rentals, Please Ask  
Us for a Quote From Our Many Trusted Vendors.

The Following Minimal Fees are Applicable:

Internet Access \$0 Projection Screen \$0

LCD Projector \$50.00

Microphone Usage \$25.00

DJ Service \$250-\$1000

Dance Floor (12 by 15) \$250

### All Our Prices Include...

Consultation & Event Planning Custom Menus

Buffet Service Staff Bartending Staff

Linens Tables Chairs Basic Décor

China Flatware Glassware Place cards

## Stella's Fish Café Contract & Event Terms

### Event Space Guarantee:

A Credit Card Authorization Form is to be Filled Out and  
Faxed Back to the Events Office.

This Form Holds Space, No Charges Will Be Made Unless  
the Cancellation Policy is Applicable.

Once Menu Selections Are Made, a Contract is to be  
Signed and Faxed Back to the Events Office.

### Menu Selections:

**Final Menu Selections Must Be Made 1 Week  
Prior to the function.**

If This Timeline Cannot Be Met,  
a 10% Surcharge on the Total Food May Be Added.

### Food and Beverage Minimum:

All Group or Private Events Require a Food and Beverage  
Minimum That Will be Arranged at the Time of Booking.

If the Mandated Minimum is Not Met, the Balance Will  
Be Secured in the Form of a "Room Charge".

### Payment:

Full Payment is Required at the Conclusion of the  
Function. Current Applicable Sales Tax and a 20%  
Gratuity Will be Added to the Final Bill.

### Cancellation:

A FIFTEEN DAY Advanced Notice of Cancellation is  
Required. Failure to Do So Will Result in a Service  
Charge of \$250.00.

Cancellation Within SEVEN DAY period Will Result  
in Payment for the Contracted Food & Service.

### Food Service:

Food That Has Been Served to Guests Buffet-Style  
May Not be Boxed Up and Taken To Go. No Food or  
Beverages of Any Kind Will be Permitted to be  
Brought Into Stella's Fish Café.

(with the exception of a licensed MN vendor's wedding cake  
and unopened bottles of wine-with applicable corking fee)

### Decorating:

Is Allowed and Encouraged.

We Do Not Allow the Following Items: Metallic  
Glitter, Streamers or Paper Confetti.

If These Items Are Used, a \$100.00 Cleaning Charge  
Will Be Added on to Your Bill.

### Damages:

The Customer is Responsible for Any Damages to, or  
on the Restaurant Property by Invited Guests.

## Your Event Checklist

	<b>Event Date</b>		<b>Coffee Service</b>
	<b>Event Space</b>		<b>Table Arrangements</b>
	<b>Authorization Form</b>		<b>Decorations</b>
	<b>Group/Event Name</b>		<b>A/V Equipment</b>
	<b>Event Type</b>		<b>Rental Equipment Needed</b>
	<b>Menu Style</b>		<b>Music/Entertainment</b>
	<b>Start Time/End Time</b>		<b>Coat Rack</b>
	<b>Guest Count</b>		<b>Registration/Gift Table</b>
	<b>Hosted Valet</b>		<b>Other</b>
	<b>Bar Arrangements</b>		<b>Other</b>

Stella's Fish Café Offers White or Black Table Linen, White, Black or Red Linen Napkins, Basic Candles & Centerpieces. You May Choose From One of Our Available Centerpieces, or Bring in Your Own.

## “On Top of Stella’s” The Rooftop Patio

Stella's Roof Top Patio offers up the most sought-after Event real estate in Uptown; offering a sweeping panorama of both Uptown and the Downtown skyline.

We Will Reserve Our Rooftop Patio and Make it Private for Your Event, for Up to 3 Hours.

Contact Our Events Manager for The Food and Beverage Minimum for Private Space on the Patio.

Indoor Event Space Will Be Reserved for Your Party as an Alternative Space, In Case of Inclement Weather.

The Full Patio Features: Accommodations for 200 Guests Seated, 300+ Guests Reception/Cocktail.  
Direct Access to the Roof Top Patio bar.

High-Top Cocktailing Tables, Dining Tables and Bench Seating Offer Up a Casual Atmosphere.

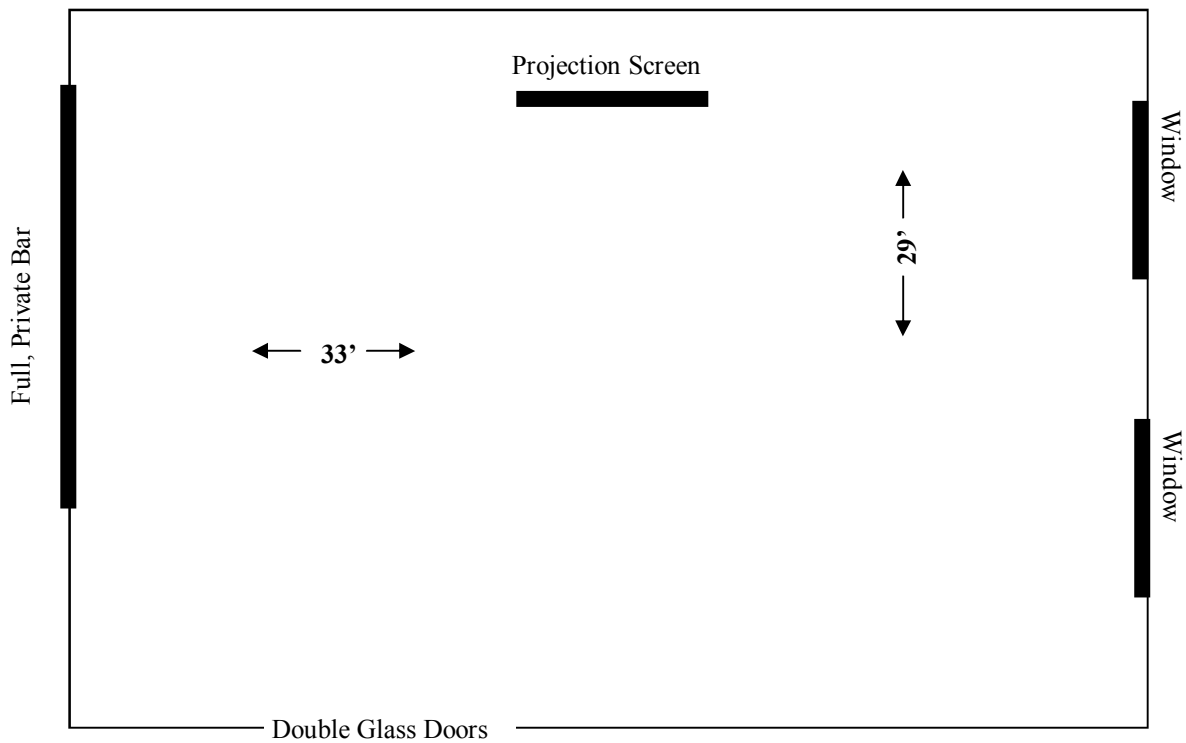
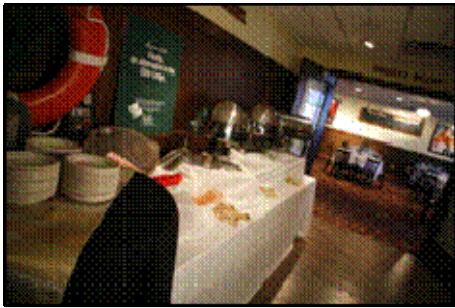
# The Banquet Room

This 2nd Floor Private Room features:

In-Room Full Bar Round or Rectangular Tables Available

Seating Accommodations for Up to 120 guests.

Cocktail/Reception-Style Event for up to 120 Guests.



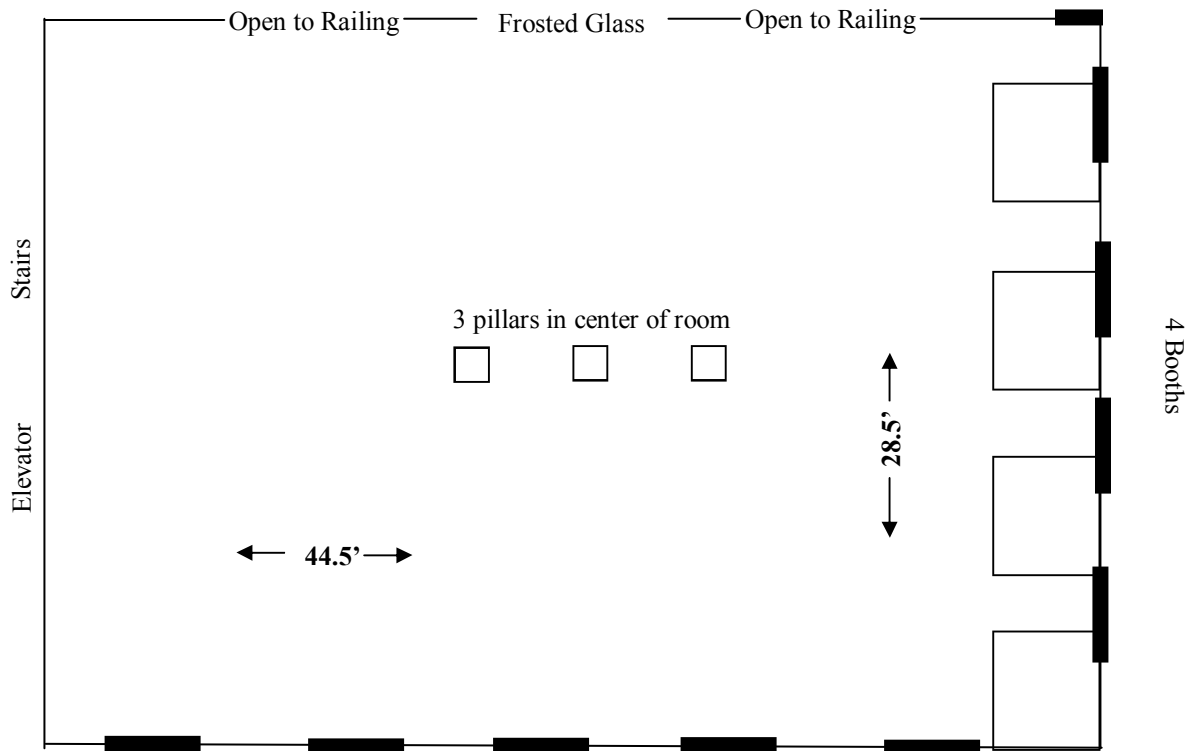
Pre-Function Area

# The Lake Street Room

This 2nd Floor Room is Designed for Parties Who Still Want to be Part of the Restaurant Action, This Semi-Private Space Features:

Seated Dinner for up to 100pl.

Accommodations for 200+ guests reception-style; utilizing the railings and booths.



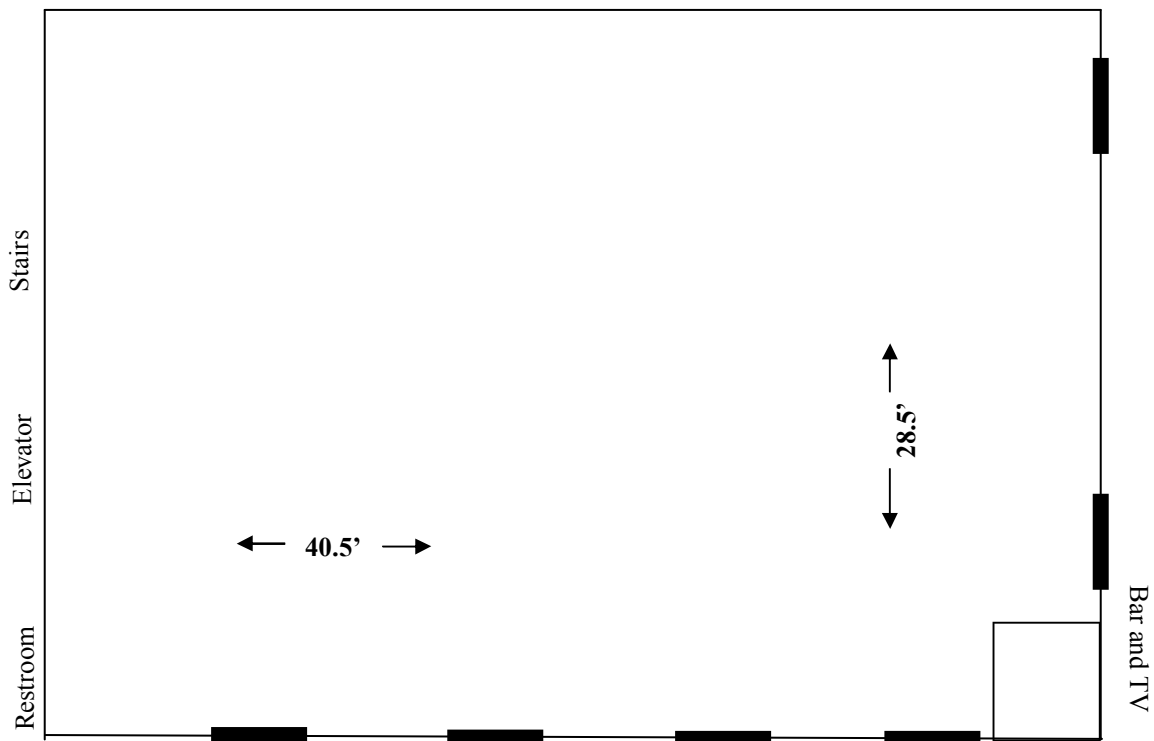
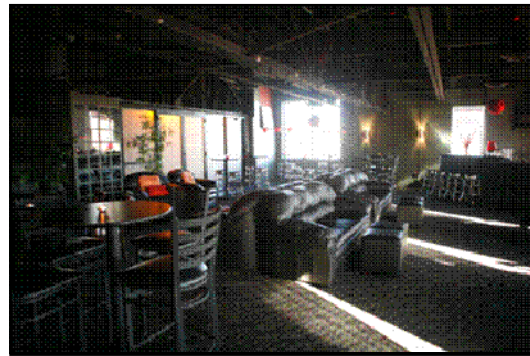
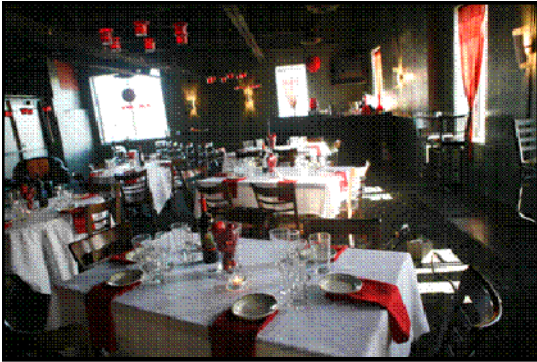
# The 3rd Floor Mezzanine Lounge

This Versatile Lounge Features:

Cozy Leather Couches and Chairs, Low-Top Tables and High-Top Cocktailing Tables.

Private Restroom and Private Bar. Plasma Television and Satellite Audio System.

Accommodations from 20-80 ppl Seated to 150+ Guests Reception/Cocktail Style.



## Credit Card Authorization / Deposit Information Form

Thank you for choosing Stella's Fish Café and Prestige Oyster Bar for your upcoming event!  
Please complete the following information and return to our Banquet Department.

Group Name/Company:

Date of Event:

Event Time:

# of Attendees:

Contact Name:

Phone Number:

Address:

Agreed Upon Food and Beverage Minimum: \$

### Credit Card

This form shall constitute my written permission for Stella's Fish Cafe to charge the event balance to this credit card the day of the event. If the card number is being held as a guarantee, I agree to the Cancellation Terms of the Contract.

Type:    Visa                    MasterCard                    American Express                    Discover

Credit Card Number:

Expiration Date:

Name as it Appears on the Card:

Signature:

If credit card is to be used for guarantee only, please check here: \_\_\_\_\_ **Guarantee Only**

**Menu Selections:** Must be made one week prior to the function. If This Timeline Cannot be Met, a 10% Surcharge on the Total Food May Be Added. For Limited Menus, A Pre-Order Must Be Given. If a Pre-Order Can Not Be Given, a 10% Surcharge on the Total Food Will be Added.

**Cancellation:** A **FIFTEEN DAY** advanced notice of cancellation is required. Failure to do so will result in a service charge of \$250.00. Cancellation within a **SEVEN DAY** period will result in payment for the contracted food.

Please include a legible copy of the front and back of the credit card to be charged. Thank You!

**Erin Mackley**

Stella's Fish Café and Prestige Oyster Bar.

Phone: 612.824.TUNA

Fax: 612.824.CLAM

## Direction to Stella's Fish Café of Uptown

1400 West Lake Street  
Minneapolis, MN 55408  
612.824.TUNA (8862)  
Fax: 612.824.CLAM

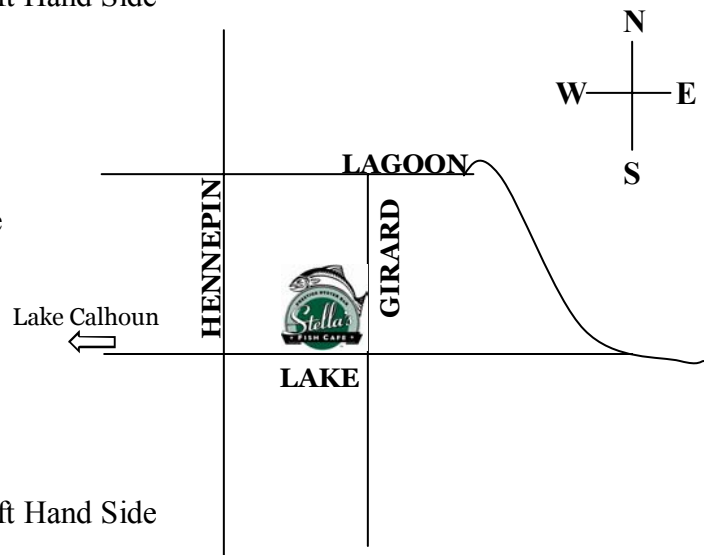
Stella's Fish Café is Kiddy Corner (Northeast) From Calhoun Square, 6 Blocks East of Lake Calhoun, Near the Corner of Lake and Hennepin in the Uptown District South of Minneapolis. Stella's Fish Café Offers Valet Parking 7 Days a Week, Starting at 5pm. Ramp Parking is Available Across the Street.

### From the North

Take The Hennepin South Exit Off of Hwy 94  
Take Hennepin for 1.5 Miles  
Take a LEFT on Lake Street  
Stella's Will Be Located 1/2 Block Down on the Left Hand Side

### From the East

Take Highway 7 East Towards Minneapolis  
Highway 7 Turns into Lake Street  
Pass Lake Calhoun on Right Side  
Stella's is Located 6 Block ahead on Left Hand Side  
Or  
Take Highway 394 East  
Take the Dunwoody/Lyndale Exit  
Take a Right at Lyndale (Stop Light)  
Stay the Right, Follow Signs for Hennepin  
Take Hennepin for 1.5 miles  
Take a LEFT on Lake Street  
Stella's Will Be Located 1/2 Block Down on the Left Hand Side



### From the South

Take Highway 35W North  
Take the 31st Street Exit, Towards Lake Street  
Take a LEFT on East Lake Street  
Go 1.1 Miles  
Take a Left on Girard Street  
Stella's Will Be Located on Your Right Hand Side

### From the East

Take I-94 West  
Take The Lyndale/Hennepin Exit  
Follow the Hennepin South Ramp  
Stay on Hennepin for 1.5 Miles  
Take a LEFT on Lake Street  
Stella's is Located 1/2 Block Down on the Left Hand Side